

**MEETING MINUTES OF THE BOARD OF DIRECTORS  
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, March 28, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:05p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Present

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of February 29, 2012. Vice Chairman Suggs moved approval, seconded by Treasurer Sawyers. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the contract with Chillco, Inc. to perform maintenance for AC Centrifugal Chiller Equipment for Phases I, II and III. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Secretary Groos. **Motion approved** and the meeting adjourned at 2:14 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, March 28, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:15 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Present

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of February 29, 2012. Vice President Suggs moved approval, seconded by Treasurer Sawyers. **Motion approved** with no additions, corrections, deletions or changes noted.

President Rodrigue discussed the Cooperative Endeavor Agreement with the City of New Orleans. After further discussion President Rodrigue called for a vote to approve a resolution authorizing him to sign the Cooperative Endeavor Agreement with the City of New Orleans. A vote was taken with the following results:

Jay H. Banks	Aye
James Besselman	Aye
Klara B. Cvitanovich	Aye
Alfred L. Groos	Aye
Edward D. Markle	Opposed

Melvin J. Rodrigue	Aye
Fred W. Sawyers	Aye
Carroll W. Suggs	Aye
James Bryan Wagner	Aye

**Motion approved.**

Treasurer Sawyers moved approval of the contract with Citadel Builders for renovation and supplies for the Great Hall. Motion seconded by Commissioner Besselman. **Motion approved.**

Treasurer Sawyers moved approval of the 2011 Audit Presentation. Motion seconded by Commissioner Besselman.

Vice President Suggs moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Treasurer Sawyers.

Vice President Suggs moved approval of the contract with Associated Design Group to furnish engineering and mechanical services. Motion seconded by Treasurer Sawyers. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Intrepid International to remove and replace canopy glass. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the contract with MICROS Systems, Inc. to furnish and install point of sales system. Motion seconded by Treasurer Sawyers. **Motion approved.**

Vice President Suggs moved approval of the contract with Dell Marketing, L.P. to purchase desktops and laptops. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with Joffary Window Covering & Interiors to purchase meeting room shades. Motion seconded by Treasurer Sawyers. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the January 2012 Financial Statements, and the 2008-2012 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Besselman moved adjournment, seconded by Vice President Suggs. **Motion approved** and the meeting adjourned at 2:43 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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